

CONDITIONS

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE
An incident log shall be kept at the premises and made available on request to the police or an authorised officer. The incident log will record all allegations of crime and disorder reported at the site, any complaints received, any faults with the CCTV, any visits by the relevant authority and emergency services.
The incident log shall have a section for the refusal of the sale of alcohol. This shall be kept updated and shall be checked and approved monthly by the designated premises supervisor.
The licence holder shall keep a written record of training and instructions given to each member of staff, training shall cover the licensing objectives, conditions of the premises licence, challenge 25 policy, challenging someone's age, acceptable proofs of ID, how to make a record of refusal, avoiding conflict and the responsible sale of alcohol. If left in charge of the premises staff will be trained in the operation of the CCTV system and how to deal with visits from the relevant authorities. Staff will sign to confirm they have received and understood training. Training shall be given on induction with refresher training given every 12 months. Training records will be produced on request by the relevant authorities.
Challenge 25 shall be operated as the proof of age policy and only a valid passport, photographic driving licence, HM forces photographic ID card or proof of age card with the Pass logo or hologram on it may be accepted.
The premises will not be alcohol-led. No more than 10% of the retail area shall be used for the sale or display of alcohol. The premises will have a small designated alcohol area (hatched in red on the licensing plan). The area is isolated and monitored along with the rest of the store and will always be supervised by a member of staff. When not operating the alcohol area can be barriered off completely from the rest of the store.
The business will work positively with the community to deter problematic street drinkers, drunks or underage customers.
The premises will immediately contact the police and where appropriate the ambulance service if crime or serious disorder is or appears to have been committed at the premises.
All appropriate measures are to be taken fully to protect the safety of all persons always present on the premises the premises are open to the public.
As far as it is safe and reasonably practicable, all measures will be taken to apprehend identified suspects and to preserve the crime scene pending the arrival of the police.
The licence holder will at all times maintain adequate levels of staff and security. Such staff and security levels will be disclosed on request to the relevant authorities.
The premises licence holder shall endeavour to eliminate or minimise any nuisance arising out of its licensable activities. In doing so the premises licence holder will work with enforcement authorities where any issues are identified.
A complaints procedure will be maintained for residents to have a means of contact if necessary. A telephone number of the duty manager at the premises shall always be publicly available the premises is open.

Notices will be prominently displayed by entry/exits showing that CCTV is in use, Challenge 25 policy in operation, advice for customers on the provision of the Licensing Act regarding underage and proxy sales, posters advising not to drink in the street and to respect residents and leave quietly, not to loiter outside the premises or in the nearby vicinity and to dispose of litter legally.

Posters will be displayed at the till either electronically or physically reminding staff to ask for identification.

Premises will sell normal standard beers and cider, no more than 6.5% in strength. There will be no sales/supplies of beers, ales, lagers, ciders or anything similar of 7.5% ABV or above save for premium products which can be agreed with the police as a condition.

Any sales for delivery or made by the way of internet orders will not be accepted unless ancillary to a food or grocery order. Or all orders dispatched containing alcohol will be suitable marked and any courier service used will be made aware that identification will need to be shown prior to delivery and will not be left with a third party.

The licensee shall ensure that company staff, and any outside delivery service employed to facilitate the delivery of alcohol, will be trained on the relevant aspects of the Licensing Act, including underage sales, sales to a person who is drunk, obtaining alcohol for a child or a person who is drunk and delivering alcohol to someone under the age of 18.

The premises will have security lights provisioned on all the entrances of the premises.

Motion censored cameras shall be installed, operated and maintained, to function all times that the premises are open for licensable activities.

CCTV recordings will be kept for a minimum of 31 days and cameras will be placed throughout the store.

The licensee will ensure that the CCTV system is checked every 2 weeks to ensure that the system is working properly and that the date and time are correct. A record shall be kept of these checks noting the name and date the check is carried out. This will be made available to the police and the relevant authority upon request.

The licensee will make sure the police are updated if the CCTV will not be operating for more than one day of business.

CCTV will be set up so one camera will show a close-up of the entrance to the premises. This camera will capture a clear, full length image of anyone entering the premises. CCTV at the premises will provide full coverage of the interior of the premises and any exterior part of the premises accessible to the public.

CCTV system at the premises will record in real time and recordings will be date and time stamped.

At all times during operating hours there will be at least 1 member of staff on the premises who can operate the system sufficiently to allow the police or an authorised officer to view footage on request.

Downloaded CCTV footage will be provided for free and within 24 hours of a request being made by the police or relevant authority (subject to the Data Protection Act 1998).

CONDITIONS CONSISTENT WITH REPRESENTATION FROM POLICE

The licence holder shall ensure that no more than 10% of the premises floor space is allocated towards the retail sale of alcohol.

The licence holder shall ensure that alcohol spirits for sale are displayed behind the counter only.

The licence holder shall ensure that beer, cider or lager above 6.5% ABV is not sold from the premises.

The licence holder shall ensure a high definition, coloured CCTV camera system is installed, recording whilst the premises is open to the public and permits the identification of individuals. CCTV images to be securely stored, display an accurate date/time stamp and be retained for a minimum of 31 days. Cameras to cover all of the external areas including the entrance, exit, and pavement area immediately outside the premises.

The licence holder shall ensure a trained member of staff will be present on the premises when the premises is open to the public who is able to operate the CCTV system and provide viewable images/recordings.

The licence holder shall ensure CCTV footage is provided to a person from a responsible authority within 24 hours of a Data Protection request.

The licence holder shall operate a Challenge 25 policy with the only acceptable proof of age identification consisting of a current passport, photo card driving licence or identification carrying a PASS logo.